

# ETEL Pension Plan with AEGON - Employee Contribution Alteration Form - Non-Salary Exchange

Name of Employee (please print): .....

Date of Birth: ..... NI Number: ..... Clock Number: .....

I confirm that I wish to **increase/reduce** (delete as applicable) the level of my contribution from.....% (insert current %) to .....% (insert new %) of my pensionable salary.

I request that this change takes effect from ..... (insert Month/Year)

## Important Notes

There are no limits to the amount of contributions that you can make to your pension account, but HM Revenue and Customs ('HMRC') have set limits on the amount that will receive tax relief. There are annual limits (the Annual Allowance) and on accessing monies above the Tax-Free Cash Lump sum, a Money Purchase Annual Allowance (MPAA).

If you identify that you could be impacted by any of these allowances, you may wish to seek professional advice on reviewing your options.

Date \_\_\_\_\_ Signature of Employee \_\_\_\_\_

Following completion, please return to:

Pensions (Payroll)  
ETEL Limited  
Avenue One  
Letchworth Garden City  
Hertfordshire  
SG6 2HU

Email: [pensions@etelimited.co.uk](mailto:pensions@etelimited.co.uk)